



Learn Achieve Excel

Gordon Road Girls' School

69 Gordon Road, Morningside, 4001

Phone: 031 303 2628

Email: admissions@grgs.co.za

www.grgs.co.za

AFFIX
PHOTO
HERE

2027 Application for Admission

Learner's Full Name:			
ID Number:		Grade in 2027:	
Current School:			
Sibling:	School:	Grade/s:	
Sibling:	School:	Grade/s:	
Sports House preference only if mother/sibling is a GRGS Old Girl:			
<p>Gordon Road Girls' School is a fee paying school</p> <h3 style="margin: 0;">SCHOOL FEES 2026</h3> <p>Grade 1 - 7: R46 380.00 pa or R4638.00pm x 10 (Feb to Nov) via debit order</p> <p>7% discount if fees paid in full by 30 December 2025.</p> <p>3.5% discount if fees paid in full before 27 February 2026.</p> <p>Please note we are a cash free school!</p>			
For Office Use ONLY	FAL choice:		Grade & Class
	Tfr Card:		
Admission documents received:	Date:	Time:	
Interview with Principal:	Date:	Time:	
Home Address: Morningside	Other:		
Status of App:	Accept	Waiting List	Decline Reason:
Deposit R5000 paid:		Observation:	House:
Trust Contribution R1000 paid:		Admission No:	

Documentation Required

Please note that we are unable to process this application unless ALL these documents are scanned & emailed to us with the application form:	Parent ✓	Office ✓
One recent, passport size, colour photograph of your daughter		
Your daughter's Full or UNABRIDGED Birth Certificate		
Your daughter's Road to Health Booklet (vaccination pages only)		
Your daughter's most recent school report		
Your daughter's most recent school fee statement		
Medical or Educational Assessments: Educational or Clinical Psychologist; Speech, Behavioural, Occupational Therapist etc Copies of these assessments, diagnosis and/or reports are required.		
Your medical aid card - both sides		
Proof of residence - Metro/Telkom/Utility Bill/valid Lease or Sales Agreement in either parent's name		
Both parents and/or sponsors ID's		
Proof of employment (payslip) for BOTH parents and sponsor If Self Employed we require a recent bank statement AND Company documents or SARS Registration Certificate		

Kindly also provide the following, if applicable to either parent or daughter:

Court Orders: divorce, custody, guardianship or legal adoption		
A Death Certificate is required for any deceased parents		
Social Grant documentation		
Sponsors will be required to sign an affidavit		
Foreign Nationals: submit all Visas, Permits & Passports of both parents & learner and complete a Letter of Undertaking - available on request		

Please note if accepted, you will be required to pay a School Fee Deposit of R5000.00 (the first months school fees) & a once off payment of R1000.00 to our Trust.

School Fee Payments

Name of person handling school account:		
Payment Options:	Please <input checked="" type="checkbox"/> <input type="checkbox"/> monthly debit order	<input type="checkbox"/> annually, in advance

In the case of of a divorce, irrespective of the divorce decree, both parents will be held responsible for the fees and must, therefore sign the Application Form. Please initial:

If your daughter lives with someone else or a Third party is paying the school fees, kindly complete Section 4 on page 4 (they will need to attend interview to sign an affidavit.) Please initial:

School Fee Statements of accounts are sent out monthly, if there is a balance outstanding.

Learner Information

Highest Grade Achieved:				When:	
Surname:					
Full Names:					
Known as:			Gender: Female		
Date of Birth:			Population Group:		
Country of Birth:			Study Visa Number:		
Residential Address:				Religion:	
				Home Language:	
Lives with:		Please <input checked="" type="checkbox"/>	Mother	Father	Other: supply details below
Name:					
✓ Distance from Home to School:		0-5km	5-10km	10-20km	20-40 km
✓ Mode of Transport:		Car	Walk	Lift Club	Taxi
Bus/Train					
Driver Name & Contact Details: (if NOT the parents)					
Dexterity of Learner:			Left handed	Right Handed	Either
✓ Deceased Parents:			Neither	Mother	Father
Both					
Medical Aid Name:			Doctor Name:		
Which Plan:			Doctor Address:		
Member no:					
Main Member:					
Do you receive a Social Grant:			Doctor Telephone:		
If so, which one? Copy required					
Medical Diagnosis, Conditions & Allergies:					
Concerns that may require counselling:					
Barriers to Learning and/or Behavioural or Social Challenges:					
Kindly supply documentation to substantiate the above.					
Other <u>Local</u> Emergency Contacts - <u>NOT THE PARENTS</u>					
1) Name & Surname:				Cell Phone:	
Relationship to Learner:					
2) Name & Surname:				Cell Phone:	
Relationship to Learner:					

Parent Information

1. Parent		Relationship to learner:	
Surname:		Name:	
Title:		Population Group:	
Birth Date:		Religion:	
ID/Passport No:		Citizenship:	
Physical Address:		Home Language:	
		Marital Status:	
		Home Phone:	
Occupation:		Employer or Company Name:	
Gross monthly Income:		Work Phone:	
Email address:			Cell:
2. Parent		Relationship to learner:	
Surname:		Name:	
Title:		Population Group:	
Birth Date:		Religion:	
ID/Passport No:		Citizenship:	
Physical Address:		Home Language:	
		Marital Status:	
		Employer or Company Name:	
Occupation:		Employer or Company Name:	
Gross monthly Income:		Work Phone:	
Email address:			Cell:
3. Step Parent		Relationship to learner:	
Surname:		Name:	
Title:		Population Group:	
Birth Date:		Religion:	
ID/Passport No:		Citizenship:	
Physical Address:		Home Language:	
		Marital Status:	
		Employer or Company Name:	
Occupation:		Employer or Company Name:	
Gross monthly Income:		Work Phone:	
Email address:			Cell:
4. Sponsor (to sign an affidavit)		Relationship to learner:	
Surname:		Name:	
Title:		Population Group:	
Birth Date:		Religion:	
ID/Passport No:		Citizenship:	
Physical Address:		Home Language:	
		Marital Status:	
		Employer or Company Name:	
Occupation:		Employer or Company Name:	
Gross monthly Income:		Work Phone:	
Email address:			Cell:

UNDERTAKING TO PAY STATUTORY OBLIGATION

1. I/We hereby apply to have the child whose name appears on this form as a learner at Gordon Road Girls' School and confirm that she complies with the basic criteria.
2. I/We hereby certify that I/we are the biological/adoptive parents and that I/we have legal custody and/or legal guardianship in respect of the above named learner.
3. I/We accept, acknowledge and undertake to ensure that my/our daughter will adhere to the Code of Conduct, Rules and Regulations of Gordon Road Girls' School (and any updates made from time to time) as posted on the D6 School Communicator.
4. I/We understand and confirm that the Principal or any person duly authorized, will act as *loco parentis* in any matter and at any time during which I/we have entrusted our child to the care of the school.
5. I/We agree that my/our child shall participate in no less than one code of sport involving physical activity per term which codes of sport shall be determined by the school.
6. I/We understand that while every reasonable effort will be made to prevent losses or damage to learner's clothing and equipment, the school cannot be held liable for damage or loss incurred.
7. I/We undertake to reimburse the school for any damage to school property that may be caused by my/our child.
8. I/We jointly and severally undertake to pay school fees and I/we take note and understand the following:
 - a) Compulsory annual school fees for **2026** for Grades 1 - 7 is R46 380.00 as adopted by the majority of parents at the Annual Budget Meeting, subject to change for 2027.
 - b) School fees are payable in advance and are due on the first day of school.
 - c) Our payment options are as follows:
 - i) Fees can be paid in full, in advance
 - ii) Fees can be paid off in 10 equal monthly instalments **via debit order only, taken with the school.**Discounts applicable for fees paid in full, in advance will be determined at our annual Budget meeting. These will be communicated to you.
 - d) Biological/Adoptive parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
 - e) If parents are in arrears with one installment then the full amount becomes due and payable immediately.
 - f) In the event of non-payment of school fees the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
 - g) In terms of Section 39 of the South African Schools Act, the parties to this form are liable to pay compulsory school fees. This is a Statutory Obligation.
 - h) In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
 - i) In the event of the school having to take legal action for the recovery of school fees, all legal costs, including attorney/client fees and collection costs incurred by the school will be charged to the parents account.
 - j) I/We hereby authorize The Company MarisIT Development CC duly authorized verification agent to forward or make available my personal credit report. I/We authorize their suppliers to furnish personal information regarding my credentials.
 - k) Fees are due and payable in advance, on the first day of each month.
 - l) Parents who are unable to pay school fees may apply for exemption or partial exemption of these fees. Applications open in March and this will be communicated to you via the D6 school Communicator. You will be required to complete an application form and attend an interview with the School Finance Committee.I/We acknowledge that Gordon Road Girls' School is a fee paying school, as per Section 39 of SASA.
 - m) If the parties to this form fail to meet their school fee obligations, the school may record the parties' non performance with a credit information bureau and will be available to other credit grantors and used in making credit risk management related decisions.
 - n) Should there be a dispute on your statement of account please notify the Bursar in writing: bursar@grgs.co.za or claire.binney@grgs.co.za
9. I/We undertake to give a term's notice in writing of any intention to remove my/our child from the school and furthermore to return any books and/or equipment belonging to the school which my/our child may have. I understand that should I leave without giving the required notice period, I will be liable for a full term's fees in lieu thereof.

10. Unless you instruct the School expressly and in writing to the contrary, your consent is given to the school to:

- i) collect, store and process information about you and any Third Party or divorced or separated Parent responsible for payment of any or all amounts owing in school fees.
- ii) collect, store and process names, contact details and information relating to yourself and your Child, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the School for School-related purposes to the extent required for the purpose of managing relationships between the School, parents/guardians, and current learners as well as providing references and communicating with the body of former learners;
- iii) include photographs, with or without name, of your Child in School Publications, or in press releases to celebrate the School's or your Child's activities, achievements or successes.
- iv) supply information and a reference in respect of your Child to any Educational Institution which you propose your Child may attend. We will take care to ensure that all information that is supplied relating to your Child is accurate and any opinion given on her ability, aptitude and character is fair. However, the School cannot be liable for any loss you or your Child is alleged to have suffered resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us and
- v) The School may not distribute or otherwise publish any of your personal information in its possession, unless you give your consent, in writing, to the School that it may do so. Should this be the case, the School may only distribute or publish the information specified with your consent to the people and for the purpose stated in your written consent.

11. I/We understand that the school reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.

12. I/We undertake to inform the principal of my/our child's absence from school.

13. I/We accept the responsibility of the pupil's transport to and from the school and I understand that my/our daughter needs to be in her classroom by 07:30 each school day.

14. For security reasons I/we agree to collect my/our child/ward from school within fifteen minutes after the set school time/extramural activity. If I/we fail to do so my/our daughter will be sent to Tenth Ave gate, unsupervised at 16:00.

15. I/We undertake to support the School's Constitution and Policy of Admission, as defined and implemented by the Governing Body of the school.

16. This commitment in its entirety will be valid from the day on which it is signed by the parent/guardian to the day on which the pupil officially leaves the school.

17. The signatory hereto hereby chooses domicillium citandi et executandi as indicated below. In the event of a change of address, parents/guardians are to notify the school in writing.

The Governing Body reserves the right to reconsider the admittance of pupils to the school.

The parent/guardian declares that he/she is the legal guardian of the child and is entitled to sign this document, and shall be bound hereto both as parent/guardian, and in his/her personal capacity.

Language Questionnaire

CAPS (Curriculum Assessment Policy Statement) was introduced in 2012. Parents are advised to choose their First Additional Language option carefully as your child will be required to carry this language choice through to Matric.

1. English remains the language of instruction in the classroom at GRGS.

2. Parents are requested to indicate their preference of either Afrikaans or isiZulu as the First Additional Language choice for their child.

My First Additional Language choice for my daughter is: Afrikaans isiZulu

Declaration by Parents

We hereby declare that the information which we have recorded on this form is true & correct & by our signatures below, we give the Chairman of the School Governing Body or his designate, permission to check & confirm any of the details or documents given by me. **I understand that should any of the information supplied by me is found to be false, action may be taken against me.** We choose domicillium citande et executandi as _____ (my residential address is):

SIGNED at _____ (town) on the _____ day of _____ 20_____

PARENT 1 SIGNATURE: _____

PARENT 2 SIGNATURE: _____



**GORDON ROAD GIRLS' SCHOOL
EDUCATIONAL TRUST PRE SCHOOL**

18-22 ROSETTA ROAD • MORNINGSIDE • DURBAN • 4001

TEL: (031) 303 8527

E-MAIL: admissions@grgsedutrust.co.za • WWW.GRGS.CO.ZA

Over the years, the Gordon Road Preschool has financed most of the major developments in respect of Buildings at the School.

The projects aforementioned include the Arts Centre, The Learner Support and Enrichment Centre, Boundary Wall and Parking Area on the main site of the Gordon Road Girls' School Campus. Gordon Road Girls' School is the only beneficiary of the Gordon Road Girls' School Educational Trust Fund and it has been resolved that in order to continue this good relationship with the Trust and to cater for further projects which the Trust undertakes for the benefit of the School, that the parents of all new entrants to the School make a once off non-refundable payment / contribution in the sum of one thousand rand to the Gordon Road Preschool.

The aforementioned sum is to be paid directly into the Gordon Road Preschool Bank Account, the details of which are set out hereunder:

Account Name: Gordon Road Girls' School Educational Trust

Bank; First National Bank Florida Road

Clearing Code: 220 526

Account No: 507 400 28432

Reference: Your daughter's name

Kindly email proof of payment to: admissions@grgsedutrust.co.za

We thank you in advance for your kind assistance and co-operation in this initiative.



Mrs S Archary

Acting Chair of the Gordon Road Girls' School Educational Trust



Gordon Road Girls' School

69 Gordon Road, Morningside, 4001

Phone: 031-303 2628

Email: admissions@grgs.co.za

TO BE COMPLETED AT INTERVIEW ONLY

or to be signed by the parent who will NOT be at the interview

SOUTH AFRICAN SCHOOLS ACT, NO. 84 OF 1996

REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES

(Mark with a tick in applicable box.)

Has the principal informed you about the amount of the annual school fees to be paid?	YES✓	NO
Has the principal informed you that you are liable for the payment of school fees unless you are totally exempted from paying school fees?	YES✓	NO
Has the principal informed you about your right to apply for exemption from paying school fees?	YES✓	NO
Do you wish to apply for such exemption?	YES	NO
Do you wish to be assisted in making such application?	YES	NO
Has the principal provided you with the form (Annexure B) for application for exemption? Available on request, from March onwards.	YES	NO ✓

Principal: Dr Sheeren Saloojee Signature: _____ Date: _____

Name: Parent 1: _____ Signature: _____ Date: _____

Name: Parent 2: _____ Signature: _____ Date: _____